

PRIVACY POLICY
Contact persons at suppliers

Insatech A/S
Version 1, updated 2018-10-17

1 INTRODUCTION

Insatech A/S (“**Company**”) has entered into, or intends to enter into, an agreement with Insatech A/S you represent (“**Supplier**”). This privacy policy is intended to provide you, as a contact person for the Supplier, with information regarding how Insatech A/S handles your personal data and to ensure that you feel secure that the processing takes place in accordance with the General Data Protection Regulation and other applicable personal data legislation. The privacy policy also describes your rights *vis-à-vis* us and how you can enforce your rights.

2 WHO IS THE CONTROLLER OF PERSONAL DATA?

Insatech A/S is the controller of personal data for the processing of personal data collected regarding the contact persons at our suppliers.

Set forth below is Insatech A/S contact information.

Insatech A/S
Næstvedvej 73C, Bårse
4720 Præstø
Tlf. 5537-2095
CVR nr. DK 12136498

Should you have any questions about Insatech A/S processing of your personal data, please contact our data protection officer Jacob Møller, GDPR@insatech.com

3 PERSONAL DATA, PURPOSES, LEGAL GROUNDS AND TIME OF STORAGE

Insatech A/S processes the following personal data regarding you:

- (a) Name
- (b) Professional title
- (c) Company name
- (d) Telephone number
- (e) Email address

The processing of this personal data is necessary in order for Insatech A/S to be able to perform the agreement which Insatech A/S has with the Supplier. If this information is not provided, the agreement with the Supplier cannot be performed. The processing is carried out based upon a weighing of interests as the legal grounds where Insatech A/S’s legitimate interest is to be able to exercise its rights and perform its obligations under its agreement with the Supplier. Your name and contact information are saved in our register of contact persons while our contractual relationship with the Supplier is active or if we otherwise require the data for any matter related to our contractual relationship with the Supplier

Your data (for example your name) may be found in agreements, correspondence, or other documentation regarding Insatech A/S’s relationship with the Supplier which Insatech A/S needs to save for commercial, business, or legal reasons. The data is saved based upon a weighing of interests where Insatech A/S’s legitimate interest is to save data and

documentation which is of commercial, business, or legal significance to Insatech A/S's operations.

Insatech A/S may also save your personal data for a longer period of time where necessary in order to fulfill a legal obligation which requires processing according to applicable law or in order for Insatech A/S to be able to establish, enforce, or defend against legal claims.

4 WHO MIGHT WE SHARE YOUR DATA WITH?

Insatech A/S do not share your informations with others.

Insatech A/S may also release your personal data to public authorities where we are obligated to do so by law. In the event all or part of Insatech A/S's operations are sold, Insatech A/S may transfer your personal data to a potential purchaser of the business.

5 WHERE IS YOUR PERSONAL DATA PROCESSED?

Your personal data will only be processed within the EU/EEA.

6 YOUR RIGHTS

You have certain legal rights which you can enforce against Insatech A/S. Set forth below is a summary of these rights. For complete information regarding your rights, please see the General Data Protection Regulation, sections 3–5.

- (a) **Right to access to/extracts from registers.** You are entitled to be informed as to whether Insatech A/S is processing personal data about you. If it is, you are entitled to information regarding, among other things, which personal data is being processed, the purposes of the processing, which external recipients have access to your personal data, and how long we save your personal data.
- (b) **Correction of erroneous data.** You have a right to require that Insatech A/S correct erroneous or incomplete information about you.
- (c) **Deletion of certain data.** You have a right to require Insatech A/S to delete your personal data under certain circumstances, for example where the personal data is no longer necessary for the purpose for which we collected it.
- (d) **Right to object to Insatech A/S processing of personal data.** You have the right, under certain circumstances, to object to Insatech A/S processing of your personal data.
- (e) **Right to restrict the processing of your personal data.** You have the right to require Insatech A/S to restrict its processing of your personal data in certain circumstances. For example, if you have denied that your personal data is correct, you can request a restriction on the processing during a period of time, which allows Insatech A/S to verify whether the personal data is correct.
- (f) **Complaints.** If you have any complaints regarding Insatech A/S processing of your personal data, you are entitled to file such complaints with the Privacy Protection Authority.

If you would like to submit a request for a extract from the register, data portability, correction, deletion, objection or restriction, please contact Insatech A/S at GDPR@insatech.com

7 CHANGES IN THE PRIVACY POLICY

Insatech A/S reserves the right to make changes to this privacy policy. Where essential changes are made, notice will be provided www.insatech.com
